

**For Official Use Only**

# **Medal of Honor**

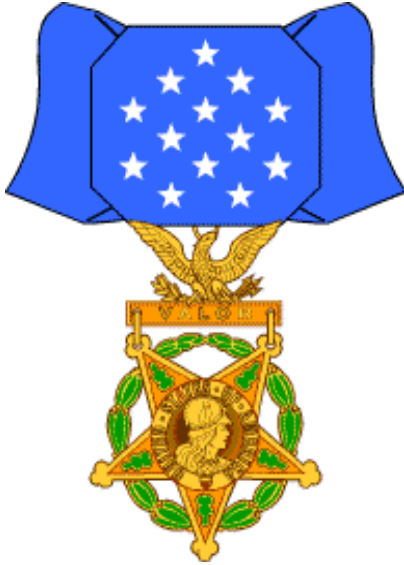
## **Award Recommendation**



**Rank First M. Last**

**For conspicuous acts of  
gallantry and intrepidity, at the  
risk of life, above and beyond  
the call of duty on Month DD,  
YYYY during the \_\_\_\_\_ War**

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**Medal of Honor  
Award Recommendation  
for  
Rank  
First M. Last**



- A** Secretary of Defense Recommendation
- B** Secretary of the Army Recommendation
- C** Chairman of the Joint Chiefs of Staff Endorsement
- D** Chief of Staff of the Army Endorsement
- E** [\_\_\_\_\_] War Medal of Honor Award Criteria
- F** Member of Congress Request for Review Under 10 U.S.C. §1130
- G** Secretary of Defense Congressional Notification Letters
- H** Award Recommendation, Narrative, and New Witness Affidavits
- I** Original Award Recommendation that Resulted in Award of the Distinguished Service Cross
- J** Additional Supporting Documents
- K** Biography
- L** Acronym List / Timeline

**TAB A**

MEMORANDUM FOR THE PRESIDENT

SUBJECT: [Posthumous] Medal of Honor Recommendation for Then-Rank First M. Last

The Secretary of the Army recommends, and I concur, that you upgrade the Distinguished Service Cross [posthumously] awarded to then-Rank First M. Last to the Medal of Honor for his gallantry and intrepidity at the risk of life, above and beyond the call of duty, on Month DD, YYYY during the [insert War or Conflict]. The Chairman of the Joint Chiefs of Staff concurs with the recommendation for award of the Medal of Honor.

Section XXX of the National Defense Authorization Act for Fiscal Year 20XX (Public Law XXX-XXX) waived the statutory time limitation on award of the Medal of Honor to Then-Rank First M. Last. Accordingly, you have the authority to award the Medal of Honor to Then-Rank First M. Last, should you deem award is warranted.

The Medal of Honor citation and certificate for Then-Rank First M. Last are attached for your signature. The file supporting the recommendation is also attached for your review.

Attachments:  
As stated

**TAB B**

**INSERT  
SECRETARY  
OF THE  
ARMY MOH  
RECOMMENDATION  
MEMO TO SECDEF**

- **Memo must indicate the policy basis for upgrade (i.e., new and substantive material information that was previously not known or considered; or error or injustice with original award processing). If no DoD policy basis exists for upgrade request, then the memo should request the MOH be processed as an exception to policy (ETP).**
- **Provide an Executive Summary that details the basis or upgrade (e.g., identifies all new/substantive material information; identifies the error/injustice in original processing; justifies the ETP request)**

**TAB C**

**RESERVED FOR  
CHAIRMAN OF THE  
JOINT CHIEFS OF STAFF  
ENDORSEMENT**



**TAB D**

**INSERT  
CHIEF OF STAFF  
OF THE  
ARMY  
ENDORSEMENT**

# T A B L E

**INSERT  
STATUTORY  
MEDAL OF HONOR  
AWARD CRITERIA  
IN EFFECT AT THE TIME  
OF THE WAR/CONFLICT**

**TAB F**

**INSERT  
LETTER(S) FROM  
MEMBER(S) OF  
CONGRESS  
WHO REQUESTED  
REVIEW PURSUANT TO  
10 U.S.C. §1130**

**TAB G**

**RESERVED**  
**for Secretary of Defense**  
**Favorable Notification Letters**  
**to SASC, HASC, and**  
**Requesting Member(s) of**  
**Congress**

**(Note: Notification letters are required by 10 U.S.C. §1130)**



**TAB H**

**INSERT**  
**MOH Award**  
**Recommendation, Summary**  
**of Action [Narrative],**  
**Command Endorsements, and**  
**Witness Statements**

**WITNESS STATEMENTS FOR THE MEDAL OF HONOR NOMINATION  
FOR RANK FIRST M. LAST**

<b>TAB</b>	<b>NAME</b>	<b>DATE OF STATEMENT</b>
<b>1</b>	<b>First M. Last</b>	<b>Month DD, YYYY</b>
<b>2</b>	<b>First M. Last</b>	<b>Month DD, YYYY</b>
<b>3</b>	<b>First M. Last</b>	<b>Month DD, YYYY</b>
<b>4</b>	<b>First M. Last</b>	<b>Month DD, YYYY</b>
<b>5</b>	<b>First M. Last</b>	<b>Month DD, YYYY</b>
<b>6</b>	<b>First M. Last</b>	<b>Month DD, YYYY</b>

**TAB 1**

**RESERVED FOR  
WITNESS STATEMENT**

**TAB 2**

**RESERVED FOR  
WITNESS STATEMENT**

**TAB 3**



**RESERVED FOR  
WITNESS STATEMENT**

**TAB 4**

**RESERVED FOR  
WITNESS STATEMENT**

# TAB I

**INSERT**  
**Copy of Complete Original**  
**Valor Award**  
**Recommendation**  
(to include witness statements, and other  
substantiating and supporting documents)

**TAB J**

**INSERT**  
**Additional MOH**  
**Substantiating and**  
**Supportint Documents**

**TAB K**



**INSERT**  
**Short Biography**  
**on**  
**Medal of Honor Nominee**

**T A B L E**

## List of Acronyms Included in the MOH Recommendation for

155	Abb. For 155mm artillery shells		Tourniquet
7-8 tactics	Reference to FM 7-8, United States Infantry Rifle Platoon Field Manual	CCA	Close Combat Attack (Attack Helicopter)
A-10	US Air Force Strike Aircraft	CCP	Casualty Collection Point
AAM	Army Achievement Medal	CDR	Commander
AAR	After-Action Review	CF	Coalition Forces
ABN	Airborne	CJSOTF-A	Combined Joint Special Operations Task Force-Alpha
ACM	Anti-Coalition Militant		Combined Joint Task Force-82
ACU	Army Combat Uniform	CJTF-82	82
AFB	Air Force Base		Military supply classification for ammunition
AFG	Afghanistan	Class Five	
AH-64	US Army Attack Helicopter	Co	Company
AK	Abb. For AK-47 7.62x39mm assault rifle	COIN	Counter Insurgency
AK-47	Abb. For AK-47 7.62x39mm assault rifle	COMM	Commercial Number
ANA	Afghan National Army	COMs	Communications
	Afghan National Security Forces	CONOP	Concept of Operation
ANSF		CP	Command Post
AOB	Advanced Operations Base		Combat Reconnaissance Patrol
AQSL	Al Qaeda Senior Leadership	CRP	
AQ/TB	Al Qaeda/Taliban	DA	Department of the Army
	Army Regulation 15-6: Procedures for Investigating Officers and Boards of Officers	DOR	Date of Rank
AR 15-6			Russian Made 12.7mm Heavy Machine Gun
ARCOM	Army Commendation Medal	DShK	
	Air Support Group or Area Support Group	DSN	Defense Switched Network
ASG		ECAS	Emergency Close Air Support
ASO	Air Surveillance Officer	ETA	Estimated Time of Arrival
BDA	Battle Damage Assessment	ETD	Emergency Trauma Dressing
	Battle Dress Utilities (Uniform)	ETT	Embedded Training Team
BDU		EXFIL	Exfiltration
BLDG	Building	F-15 Strike Eagle	An F-15 Fighter converted for Ground Attack
BN	Battalion	FLOT	Forward Line of Own Troops
	Basic Non-commissioned Officer Course	FMV	Full-Motion Video
BNCOC		FOB	Forward Operating Base
BSM	Bronze Star Medal	FRAGO	Fragmentary Order
	Tactical movement in conjunction with covering fire	Freaks [sic]	Slang for radio frequency
Bound (Forward/Back)		FST	Forward Support Team
C2	Command and Control		500 Pound Guided Bomb Unit
Carl Gustav	84mm Recoilless Rifle	GB38	
CAS	Close Air Support	GMV	Ground Mobility Vehicle
CAT	Combat Application		Expending all available ammunition
		Going Black	
		GPS	Global Positioning Satellite
		GRG	Gridded Reference Graphic
		GSW	Gun Shot Wound
		HAW	Heavy Anti-Tank/Assault

## List of Acronyms Included in the MOH Recommendation for \_\_\_\_\_

	Weapon
HG	Hand Grenade (?)
HHC	Headquarters and Headquarters Company
HLZ	Helicopter Landing Zone
HQ	Headquarters
HVI	High Value Individual
IN	Infantry
INS	Insurgent
I/O	Investigating Officer
IR	Infra-Red
ISR	Intelligence, Surveillance and Reconnaissance
IVO	In View Of
JAG	Judge Advocate General
JDAM	Joint Direct Attack Munition
JTAC	Joint Tactical Air Controller
Junior 38	Slang for GBU 38
KIA	Killed In Action
LNO	Liaison Officer
LRAS	Long Range Advanced Scout Surveillance System used for detection and designation
LZ	Landing Zone
M-240B	M-240B, a US 7.62x51mm Medium Machine Gun
M-249	US 5.56x45mm Squad Automatic Weapon
M-4	US 5.56x45mm Carbine
MEDEVAC	Medical Evacuation
MFR	Memorandum For Record
MH-47	Special Operations Aircraft
Mk.19	US 40mm Automatic Grenade Launcher
Mk.47	US 40mm Automatic Grenade Launcher
MOH	Medal of Honor
MSR	Main Supply Route
MVMT	Movement
NCO	Non-commissioned Officer
NODs	Night-vision Optical Devices
NTISR	Non-Traditional Intelligence, Surveillance and Reconnaissance
NVG	Night Vision Goggles
OBJ	Objective
ODA	Operational Detachment

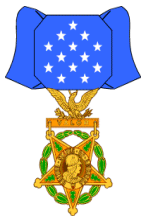
	Alpha
OGA	Other Government Agency
OSUT	One Station Unit Training
PAX	Personnel
PEQ2	Laser pointer used in conjunction with night-vision optics
PID	Positive Identification
PKM	12.7mm Russian-Made machinegun
PLT	Platoon
POC	Point of Contact
PTT	Push-to-Talk
QRF	Quick Reaction Force
RGR	Ranger
RGT	Regiment
RIP	Ranger Indoctrination Program
ROE	Rules of Engagement
RPG	Rocket Propelled Grenade
RPK	7.62x39mm Russian-made Squad Automatic Weapon
RTO	Radio Transceiver Operator
SAF	Small Arms Fire
SALT	Size, Activity, Location, Time
SATCOM	Satellite Communications
SAW	Squad Automatic Weapon
Scrape Run	Slang for strafing run
SF	Special Forces
SFG	Special Forces Group
SIGINT	Signal Intelligence
SITREP	Situation Report
SOTF	Special Operations Task Force
TCCC	Tactical Casualty Combat Care
TF	Task Force
TGO	Terminal Guidance Operation
TIC	Troops in Contact
TOC	Tactical Operations Center
TTP	Tactics, Techniques and Procedures
USSF	United States Special Forces
VBIED	Vehicle Borne Improvised Explosive Device
VDO	Very Distant Object

## List of Acronyms Included in the MOH Recommendation for \_\_\_\_\_

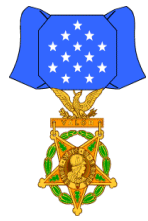
<b>VS-17</b>	<b>Reflective marking panel</b>
<b>WIA</b>	<b>Wounded In Action</b>
<b>WLC</b>	<b>Warrior Leader Course</b>
<b>XO</b>	<b>Executive Officer</b>

### Army Ranks

<b>PVT</b>	<b>Private</b>
<b>PV2</b>	<b>Private E-2</b>
<b>PFC</b>	<b>Private First Class</b>
<b>SPC</b>	<b>Specialist</b>
<b>SGT</b>	<b>Sergeant</b>
<b>SSG</b>	<b>Staff Sergeant</b>
<b>SFC</b>	<b>Sergeant First Class</b>
<b>MSG</b>	<b>Master Sergeant</b>
<b>1SG</b>	<b>First Sergeant</b>
<b>SGM</b>	<b>Sergeant Major</b>
<b>SMA</b>	<b>Sergeant Major of the Army</b>
<b>WO1</b>	<b>Warrant Officer 1</b>
<b>CWO2</b>	<b>Chief Warrant Officer 2</b>
<b>CWO3</b>	<b>Chief Warrant Officer 3</b>
<b>CWO4</b>	<b>Chief Warrant Officer 4</b>
<b>CWO5</b>	<b>Chief Warrant Officer 5</b>
<b>2LT</b>	<b>Second Lieutenant</b>
<b>1LT</b>	<b>First Lieutenant</b>
<b>CPT</b>	<b>Captain</b>
<b>MAJ</b>	<b>Major</b>
<b>LTC</b>	<b>Lieutenant Colonel</b>
<b>COL</b>	<b>Colonel</b>
<b>BG</b>	<b>Brigadier General</b>
<b>MG</b>	<b>Major General</b>
<b>LTG</b>	<b>Lieutenant General</b>
<b>GEN</b>	<b>General</b>



**MEDAL OF HONOR TIMELINE  
FOR  
RANK FIRST M. LAST**



<b>Date</b>	<b>Action</b>
<b>Month DD, YYYY</b>	<b>Valorous action(s) performed in _____</b>
<b>Month DD, YYYY</b>	<b>Rank Last recommended for award of the Medal of Honor (MOH)</b>
<b>Month DD, YYYY</b>	<b>_____ endorses MOH recommendation</b>
<b>Month DD, YYYY</b>	<b>_____ endorses MOH recommendation</b>
<b>Month DD, YYYY</b>	<b>Chief of Staff of the Army endorses MOH recommendation</b>
<b>Month DD, YYYY</b>	<b>Secretary of the Army recommends award of the MOH to the Secretary of Defense</b>